

Bader Primary School

Mobile Phone Policy

The following rules apply for the use of personal mobile phones;

- Children are **not** permitted to bring mobile phones to school.
- The school accepts that employees will bring their mobile phones to work.
- As a general rule, employees are not permitted to make/receive calls/texts during work time (excluding break times).
- Staff should ensure that mobile phones are turned off or on silent at all times while on school premises. They should be kept in a locker or bag and not be left on display.
- In the event that an employee has a particular reason for a specified period of time, they may request via the head teacher that they leave their phone on during working hours.
- Staff are not at any time permitted to use recording equipment on their mobile phones, for example: to take photographs or videos of children.
- Mobile phones should not be used in a space where children are present (eg. Classroom, playground).

November 2012